



SEAL PARISH COUNCIL

MINUTES

Minutes of the Meeting of Seal Parish Council held on Thursday 12th February 2026 at 7.30 pm,
at Seal Memorial Pavilion, Seal Recreation Ground, High Street, Seal TN15 0AF.

Present: Cllr Haslam Chairman, Cllr Michaelides, Cllr Bulleid, Cllr Kay and Cllr Fettes.

Signed – Kassia Estrada-Castillon 12th February 2026
Clerk

BUSINESS TO BE TRANSACTED

1. Apologies for absence received.

Apologies were received from Cllr Boorman, Cllr Hogarth, Cllr Thornton, Cllr Logan and PC Costin.

2. Declaration of Changes to the register of interests.

None were declared

3. Declarations of Pecuniary Interest or other Interests as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda

None were declared

4. Requests for dispensation.

None.

5. To agree the minutes of the Full Council Meeting.

Resolved: The minutes were taken as ready and duly signed and initialled by the Chairman

Public Forum (Minute book closed)

6. District, County Councillor and Kent Police Reports

No reports were mentioned.

The Government has launched a consultation based on a series of options suggested by Kent's existing councils. The consultation is open until 11.59pm on Thursday 26 March 2026.

[Proposals for local government reorganisation in Kent and Medway - GOV.UK](https://www.gov.uk/proposals-for-local-government-reorganisation-in-kent-and-medway)

7. To consider a grant application from Sevenoaks Volunteer Transport Group.

Resolved: That a grant of £250 be awarded to support the provision of affordable transport for infirm and disabled residents, using volunteer drivers to assist with attendance at medical appointments.

Members approved unanimously

8. To approve the Community Asset Nomination for White Rock, Underriver.

This is a renewal of the existing listing, as the current designation is due to expire.

RESOLVED to approve the renewal of the Community Asset Nomination for White Rock, Underriver.

9. To receive an update on the swing replacement

RESOLVED: To proceed with the replacement swing in accordance with the accepted quotation.

RESOLVED: That Cllr Kay arrange the removal and disposal of the existing swing at no cost to the Council.

Both resolutions were agreed unanimously.

10. To consider contractor availability for the proposed maintenance works at Seal Recreation Ground and to agree next steps.

Members considered the quotations received and the proposed works.

RESOLVED: To proceed with the baby tree enclosure and fencing works.

RESOLVED: That consideration of the remaining maintenance works be deferred pending the receipt of three quotations, with the matter to be brought back to Council once obtained.

11. To consider using the vacant space at Seal Recreation Ground for extra parking spaces.

RESOLVED: To proceed in principle with the creation of additional parking spaces, subject to obtaining the necessary quotations and any required permissions.

12. To consider who to nominate for the KALC Community Award Scheme.

RESOLVED: Members have nominated a resident in the Seal Parish.

13. Finance

13.1 To approve the Payments Schedule for February.

Supplier	Gross	Description
Caretaker	443.16	Caretaker Salary
Clerk	1,196.85	Clerk's salary
Clerk	369.00	Work Printer
Netwise	417.6	Domain and email host for the year
Forvis & Mazar	504	Auditor's official invoice
Kompan	1381.8	QUOTE: replacement of swing in Seal Recreation Ground
HMRC	348.81	PAYE NIC
KCS	142.6	Cleaning Supplies

Transfer

From A/C	Amount	Date	To A/C
CCLA	10,000	20.02.26	Cur Ac

Supplier	Gross
N Power	535.04
N Power	509.53
Yu Energy	182.54
Yu Energy	227.63
Veolia	53.5
Veolia	73.85
Castle Water	213.09
Castle Water	162.21
British Gas	294.85
British Gas	173.81
H3G(mobile data)	24.28
CHG(bank charge)	3.50
Natwest Bankline	27.45

It was RESOLVED that the Chairman and one other Councillor signatory sign the payment schedule in conjunction with the relevant invoices.

It was RESOLVED to withdraw £10,000 from the CCLA account to rebalance funds.

It was noted that payment for the replacement swing would be made only upon satisfactory completion of the works and receipt of the invoice.

14. Other information.

- Members received an update in relation to a lease and held a brief discussion, including reference to advice from the Council's solicitors. No decision was made at this stage.

Training

- It was noted that Cllr Fettes had undertaken training by KALC.

Meeting Ended 9:15pm