



SEAL PARISH COUNCIL

AGENDA

I give you notice that the Annual Meeting of Seal Parish Council will be held on Thursday 9th October 2025 at 7.30 pm, at Seal Memorial Pavilion, Seal Recreation Ground, High Street, Seal TN15 0AF. members of the Seal Parish Council, are summoned to attend.

Members: Cllr Haslam Chairman, Cllr Bourne Vice- Chairman, Cllr Michaelides, Cllr Bulleid, Cllr Penn, Cllr Boorman, Cllr Ratcliffe, Cllr Talbot, Cllr Kay and Cllr Fettes.

Signed – Kassia Estrada-Castillion
Clerk

4th October 2025

BUSINESS TO BE TRANSACTED

1. **Apologies for absence received.**
2. **Declaration of Changes to the register of interests.**
3. **Declarations of Pecuniary Interest or other Interests** as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda
4. **Requests for dispensation.**
5. **To agree the minutes of the Full Council Meeting.**
To agree the minutes of the Full Council meeting held on 11th September 2025 the minutes will be taken as read then signed and initialled by the Chairman.
Public Forum (Minute book closed)
Chairman to adjourn the meeting and invite members of the public to make representations, answer questions or give evidence to any items listed on the agenda. This is a 'for information' session only and no action can be taken upon other items raised.
6. **District and County Councillor Reports**
7. **Updated Highway Improvement Plan – Summary and full report circulated. Councillors to discuss the contents of the update, including items requiring decisions.**
8. **To consider the ROSPA Safety Audit Review and the list of maintenance tasks required at Seal Recreation Ground and Bitchet Green Cricket Ground (quotation circulated), and to agree next steps.**
9. **To review the Action Plan.**

10. Finance

10.1 To approve the Payments Schedule for October and quotes

Chairman and another Councillor signatory to sign the schedule in conjunction with the invoices.

10.2 To Note the internal transfers for October

11. Other information.

12.1 To receive information on the Council and Committee email distribution lists

@sealparish.gov.uk)