

MINUTES

Minutes of the Meeting of Seal Parish Council held on Thursday 13th March 2025 at 7.30 pm, at Seal Memorial Pavillion, Seal Recreation Ground, High Street, Seal TN15 0AF.

Present: Cllr Haslam Chairman, Cllr Bourne Vice- Chairman, Cllr Michaelides, Cllr Boorman, Cllr Talbot, Cllr Ratcliffe and Cllr Kay.

Also Present – Nicola Ideson Locum Clerk
District Cllr Thornton and District Cllr Hogarth
KCC Cllr Gough was not in attendance due to a conflicting meeting

BUSINESS TO BE TRANSACTED

- FC25/21. Apologies for absence received.**
Apologies were received from Cllr Penn and Cllr Bullied.
- FC25/22. Declaration of Changes to the register of interests.**
None were declared.
- FC25/23. Declarations of Pecuniary Interests or other Interests** as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda.
None were declared.
- FC25/24. Requests for dispensation.**
None were requested.
- FC25/25. To agree the minutes of the Full Council Meeting.**
The minutes of the meeting held on 13th February 2024 were taken as a true record and signed by the Chairman.
- Public Forum (Minute book closed)**
5 members of the public were present
- FC25/26. District and County Councillor Reports**
District Cllr Hogarth gave a verbal report a copy of this report is attached as an Appendix to these minutes.
District Councillor Thornton gave a verbal report.
A written report was submitted by County Cllr Gough and is attached as an Appendix to these minutes

FC25/27.
FC25/27.1

Finance

To approve the Payments Schedule for March–

It was RESOLVED to AGREE the Payments Schedule for March. This was signed in accordance with the Financial Regulations.

To Pay

KCS	228.64
NetWise (PAID FC25/11)	448.80
SDC	32.80
Castle Cleaning Ltd	295.00
ASL Group	138.00
Hi Kent (PAID MinRf Jan 8)	3265.20
Cllr Talbot	36.30
Cllr Haslam	115.20
Locum Clerk	1466.67
MDH	828.00
Cllr Bourne	226.70

Direct Debits

Yu Energy	277.28
NPower	380.27
Castle Water	98.68
NatWest	11.20
British Gas	260.55
Natwest	20.00

FC25/27.2 **To note the bank reconciliation for February in conjunction with the Bank Statements.** - Noted by Council and signed in accordance with the Financial Regulations.

Financial position as of 28st February 2025 - £351,337.10

FC25/27.3 **To receive the payments and receipts report for February.**

Received by Council.

FC25/27.4 **To note the Progress against the Budget Report.**

Noted by Council

FC25/27.5 **To agree the Councillor acting as Service Administrator for online bank payments.**

It was RESOLVED to AGREE that Cllr Michaelides would be acting as Service Administrator until the April meeting.

FC25/27.6 **To note the Councillors (2) authorising payments on behalf of the Council for online bank payments.**

It was Noted that Cllr Bourne would be authorising the payments for March. Except for the payment to Cllr Bourne himself this would be authorised by Cllr Haslam.

FC25/28. **To note the finance report received from the Clerk.**

Noted by Council

FC25/29. **To consider a quote received to replace the basket swing at Seal Recreation Ground at a cost of £1424.50**

It was RESOLVED to AGREE the replacement of the basket swing at a cost of £1424.50 from SafePlay Ltd.

FC25/30. **To consider a grant request from Seal PTFA.**

It was RESOLVED to AGREE to reject the grant request from Seal PTFA. The request for a play area re-vamp was not approved as the play area is not open to the public at all times.

FC25/31. **To note the resignation of Cllr Stiasny and the casual vacancy.**

Noted by Council. The Council thanked Cllr Stiasny and are very grateful for her services.

FC25/32. **To agree an additional Staffing Committee member.**

It was RESOLVED to AGREE Cllr Ratcliffe as the additional member of the Staffing Committee.

FC25/33. Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.
The meeting moved into closed session at 21.20

FC25/34. To agree to extend the Locum Clerk’s agreement until the end of April and increase the hours.
It was RESOLVED to AGREE the extension of the Locum Clerks agreement until the end of April and increase the hours to allow her to prepare the end of year accounts and AGAR.

Closed 21.40

Chairman _____ Date _____

DRAFT