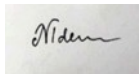


AGENDA

I give you notice that the Meeting of Seal Parish Council will be held on Thursday 13th February 2025 at 7.30 pm, at Seal Memorial Pavillion, Seal Recreation Ground, High Street, Seal TN15 0AF.

All members of the Seal Parish Council, are summoned to attend.

Members: Cllr Haslam Chairman, Cllr Bourne Vice- Chairman, Cllr Stiasny, Cllr Michaelides, Cllr Bulleid, Cllr Penn, Cllr Boorman, Cllr Ratcliffe, Cllr Talbot and Cllr Kay.



Signed – Nicola Ideson
Locum Clerk

7th February 2025

BUSINESS TO BE TRANSACTED

- 1. Apologies for absence received.**
- 2. Declaration of Changes to the register of interests.**
- 3. Declarations of Pecuniary Interest or other Interests** as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda.
- 4. Requests for dispensation.**
- 5. To agree the minutes of the Full Council Meeting.**
To agree the minutes of the meeting held on 9th January 2025 the minutes will be taken as read then signed and initialled by the Chairman.

Public Forum (Minute book closed)

Chairman to adjourn the meeting and invite members of the public to make representations, answer questions or give evidence to any items listed on the agenda. This is a 'for information' session only and no action can be taken upon those items raised.

- 6. District and County Councillor Reports**
- 7. To adopt a Grants Policy**
Recommendation from the Clerk that the Council adopts the Grants Policy to ensure all applicants and members are aware of the legal requirements governing the award of financial assistance.

8. Finance

- 8.1 To approve the Payments Schedule for February**– Chairman and another Councillor signatory to sign the schedule in conjunction with the invoices.
- 8.2 To note the bank reconciliation for January in conjunction with the Bank Statements.** - Chairman and another Councillor signatory to sign and date the reports
- 8.3 To receive the payments and receipts report for January.**
- 8.4 To note the Progress against the Budget Report.**
- 8.5 To agree the Councillor acting as Service Administrator for online bank payments**
- 8.6 To note the Councillors (2) authorising payments on behalf of the Council for online bank payments**
- 9. To approve the meeting dates for 2025**
- 10. To consider the arrangements for the Council telephone service.**
- 11. To approve a quote to supply the Council with a gov.uk website address and .gov.uk email addresses for Clerk and Councillors.**
To avoid a qualification against the 24/25 AGAR the Council should have this in place by the end of March 2025.
The quote from NetWise is an initial cost of £50 for the domain name seal-pc.gov.uk and a yearly subscription of £24 per annum for each email address and £60 per annum for the domain appropriation.
- 12. To approve a quote of £404.56 to repair the Stone Street noticeboard**
- 13. To consider the removal of the recycling bins situated at Seal Recreation Ground**
- 14. To remove the former clerk from the CCLA investment account and appoint 2 more Councillor signatories, one signatory to be determined as correspondent.**