

SEAL PARISH COUNCIL

Clerk to the Parish Council
Mrs Clare Boland

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Office hours: Monday, Tuesday, Thursday and Friday 9am-1pm

Clerk's Office
Valley House
Carters Hill
Underriver
Sevenoaks
Kent
TN15 0RY

You are hereby summoned to attend a meeting of the SEAL PARISH COUNCIL which will be held on THURSDAY 8th February 2024 in Seal Pavilion on Seal Recreation Ground beginning at 7.30pm to transact the business shown on the agenda below.

There will follow 10 minutes parishioner's question time.

1 Apologies:

2 The minutes of the last meeting to be agreed and signed.

3 Declarations of Interest

4 Co-option of Councillors for Seal Ward

We have candidates standing as a member for Seal Ward

5 Clerk's report

6 KCC Matters – Councillor Gough's matters

Wildflower verges – KCC had a site visit, and the area has been cut, but not by KCC or the PC. Our meeting with them will have to be delayed until the wildflowers have grown again. The PC would like the verge opposite White Rock Pub cut as soon as possible to allow the daffodils to grow.

A25 SID post - Mr Butler to contact the PC to arrange inspection of the site and installation of bracket for the mobile SID unit. Councillor Gough to update.

Carters Hill - The gulleys adjacent to the Forge have been filled in and therefore causing flooding.

Also in Carters Hill – Blocked drain opposite Church

And Manhole overflowing causing further water.

Salting on roads in rural areas – what is the process to add new routes.

7 District Councillors Report

8 Other Matters Requiring Discussion and Action

8.1 HR Services

The Parish Council to agree to set up a direct debit with Peninsula.

8.2 Godden Green Pond

To receive progress report and consider further action.

8.3 Streetlight

A resident has asked whether an additional streetlight could be placed opposite 3 Park Lane, various problems have occurred, coming out of driveways due to the narrow road and HGVs

driving at 40mph which creates a significant safety risk for residents living on Park Lane and has suggested speed bumps may be one way to decrease the speeding issue.

8.4 IT Services

The Parish Council to consider two costings £10.30 for Microsoft 365 Business Standard for the clerk instead of the Personal Version which is due to be renewed in February and £4.80 per user for Microsoft Business Standard Basic for those Councillors who would benefit from this service such as the Chairman, Chairs of Committees and those who run a working group as required. These Prices are excluding VAT.

8.5 St Lawrence Villages Association Noticeboard Refurbishment –

St Lawrence Villages Association have requested funding for the refurbishment of the noticeboard on the wall of the Old Farm in Stone Street.

Craig Spence has quoted £138.93 to remove the door, make a new one & paint.

The box would then be sanded and painted in situ on the wall and then the new door would be installed. He is only charging for materials, not his labour, as his contribution to the village.

8.6 Sevenoaks District Arts Council

We are looking for volunteers to join from Seal and Underriver from our Parish.

8.7 Administration

The Parish Council to consider and agree the Financial Regulations and appendix for SPC Investment Strategy.

The Parish Council to approve the Grant Award Policy.

8.8 CIL Contributions

The Parish Council to plan for expenditure for Payment A £2,975.64.

9 Staff Committee

The Council to agree the minutes of the Staff Committee meeting on 11th January 2024.

10 Action Plan

11 Finance Report

12 Items for Information only

13 Planning

The Council received and noted the minutes of the planning committee on 11th January and 22nd January 2024 the responses to planning consultations submitted after those meetings which have been circulated.

The Next Parish Council meeting will be 14th March at Seal Pavilion at 7.30pm.

Matters for Information Only

A reminder to report all Highway issues direct to KCC 03000 41 81 81

<https://www.kent.gov.uk/roads-and-travel/report-a-problem> –

A reminder to report problems on PROW to 03000 41 7171 8am-8pm Mon-Friday.

<https://www.kent.gov.uk/environment-waste-and-planning/public-rights-of-way/report-a-problem-on-a-right-of-way>

Please report street light outages in Seal (other than on the A25) to the Parish Council.

Mrs Clare Boland 2nd February 2024