SEAL PARISH COUNCIL

MINUTES

Minutes of the Full Council Meeting of Seal Parish Council held on Thursday 10th September 2026, at 7.30 pm, at Seal Memorial Pavilion, Seal Recreation Ground, High Street, Seal TN15 0AF.

Members: **Cllr Haslam Chairman, Cllr Michaelides, Cllr Bulleid, Cllr Boorman, Cllr Ratcliffe, Cllr Kay and Cllr Fettes.**

Signed – **Kassia Estrada-Castillon** **1st October 2026**
Clerk

BUSINESS TO BE TRANSACTED

1. **Apologies for absence received.**
   Kassia Estrada-Castillon

2. **Declaration of Changes to the Register of Interests.**
   None.

3. **Declarations of Pecuniary Interest or other Interests** as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda.
   None.

4. **Requests for dispensation.**
   No requests for dispensation were received.

5. **To agree the minutes of the Full Council Meeting.**
   RESOLVED: That the minutes of the Full Council meeting held on 16 July 2026 be approved as a correct record and signed by the Chairman.

   Public Forum (Minute book closed)
   The Chairman adjourned the meeting to allow members of the public to speak.

6. **District, County Councillor and Kent Police Reports.**

7. **Co-option of Martin Sallai**
   RESOLVED: To co-opt Martin Sallai to Seal Parish Council.

8. **Finance**

   8.1 To approve the Payments Schedule for August and September.

   Members considered the payment schedule for August and September. It was noted that corrections had been made to the schedule and that the transfer required from the CCLA Public Sector Deposit Fund should be amended to £31,000.

   RESOLVED: To approve the corrected payment schedule for August and September and authorise a transfer of £31,000 from the CCLA Public Sector Deposit Fund.

   The payment schedule was signed by the Chairman and a second authorised signatory

   8.2 Streetlighting expenditure

   Members considered the proposed replacement of four Windsor Heritage LED lanterns and five LED gear-tray conversions at a total cost of £7,305 plus VAT.

   Members requested further information regarding the cost breakdown, the need for full lantern replacement rather than conversion, the location of the affected columns, any conservation-area implications and whether additional quotations could be obtained.

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RESOLVED: To defer the item pending receipt of further information and comparable quotations.

8.3 Additional Seal High Street barrier planters

Members considered the provision of three additional loaned barrier planters for Seal High Street at a maximum first-year cost of £675 plus VAT.

Members requested clarification regarding the proposed locations, ongoing annual planting and maintenance costs, the need for approval from Kent Highways and any potential effect on visibility around the pedestrian crossing and junction. Members also wished to understand the total cost and distribution of planting across the parish.

RESOLVED: To defer the item pending receipt of further information.

9. Playground inspection and remedial works

Members reviewed the findings of the PlaySafety inspections and the quotations received from Safeplay and Kompan. It was noted that items previously identified as requiring immediate attention had been addressed.

Members considered that further clarification was required regarding the precise scope of the remaining works, items already completed, works suitable for a general contractor and the proposed replacement of particular components.

RESOLVED:

To authorise the Clerk, in consultation with the Chairman, to arrange any outstanding works identified as safety-critical.

To defer the remaining non-critical remedial works pending clarification and further comparison of the quotations.

To report any safety-critical works undertaken under delegated authority to the next meeting.

10. CCTV Update

Members considered the quotations received for upgrading the CCTV system at Seal Recreation Ground. It was noted that the quotations offered different specifications and were not directly comparable.

Members requested further information, including:

- the expected lifespan and whole-life cost of each system;
- annual maintenance and support costs;
- a comparison of the existing and proposed camera locations;
- the practical differences between the proposed camera resolutions;
- the ability to identify vehicle registration plates, including at night;
- storage capacity and recording-retention periods; and
- information about CCTV systems used by other local councils.

RESOLVED: To defer the appointment of a CCTV contractor pending receipt of the additional information and a clearer comparison of the available options.

11. Other information.

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