



SEAL PARISH COUNCIL

MINUTES

Minutes of the Extraordinary Meeting of Seal Parish Council held on Tuesday 30th June, at 7:30pm, at Seal Memorial Pavilion, Seal Recreation Ground, High Street, Seal TN15 0AF.

Present: Cllr Haslam Chairman, Cllr Michaelides, Cllr Kay and Cllr Fettes.

Signed – Kassia Estrada-Castillion
Clerk

30th June 2026

BUSINESS TO BE TRANSACTED

1. Apologies for absence received.

Apologies received from Cllr Boorman and Cllr Bulleid.

2. Declaration of Changes to the Register of Interests.

None.

3. Declarations of Pecuniary Interest or other Interests as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda.

None were declared.

4. Requests for dispensation.

None.

5. Parish Council Accounts 2025/2026

The Internal Auditor's Report and AGAR papers have been circulated to Councillors prior to the meeting.

Members considered the recommendations contained within the External Auditor's Limited Assurance Opinion for 2024/25.

It was noted that the recommendations relating to the exercise of public rights and the preparation of the bank reconciliation had been addressed for the 2025/26 AGAR process. In relation to the recommendation regarding reserves, the Council had identified and allocated specific earmarked reserves within its holdings.

Members noted the actions taken prior to considering the Annual Governance Statement and Accounting Statements for 2025/26

Councillors are requested to consider and agree the following:

i) Annual Governance Statement (Section 1)

Members considered the Internal Auditor's Report and the Annual Governance Statement for the year ended 31 March 2026.

RESOLVED: That the Annual Governance Statement (Section 1) of the AGAR for the year ended 31 March 2026 be approved and signed by the Chairman.

ii) Accounting Statements (Section 2)

Members considered the Accounting Statements for the year ended 31 March 2026.

RESOLVED: That the Accounting Statements (Section 2) of the AGAR for the year ended 31 March 2026 be approved and signed by the Chairman.

iii) Exercise of Public Rights

Members considered the proposed dates for the exercise of public rights in accordance with the Accounts and Audit Regulations 2015.

RESOLVED: That the period for the exercise of public rights be approved in accordance with the Accounts and Audit Regulations 2015.

6. To appoint an Internal Auditor for the financial year 2026/27.

RESOLVED: That Lionel Robbins be appointed as the Council's Internal Auditor for the financial year 2026/27.

End of meeting: 7:53pm