



SEAL PARISH COUNCIL

AGENDA

I give you notice that the Annual Meeting of Seal Parish Council will be held on Wednesday 13th May 2026 at 7.30 pm, at Seal Memorial Pavilion, Seal Recreation Ground, High Street, Seal TN15 0AF. members of the Seal Parish Council, are summoned to attend.

Members: Cllr Haslam Chairman, Cllr Michaelides, Cllr Bulleid, Cllr Boorman, Cllr Ratcliffe, Cllr Kay and Cllr Fettes.

Signed – Kassia Estrada-Castillion
Clerk

8th May 2026

BUSINESS TO BE TRANSACTED

1. **Apologies for absence received.**
2. **Declaration of Changes to the Register of Interests.**
3. **Declarations of Pecuniary Interest or other Interests** as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda.
4. **Requests for dispensation.**
5. **To elect the Chairman of the Council for the municipal year 2026/27.**
To receive nominations and elect a Chairman.
6. **To receive the Chairman's Declaration of Acceptance of Office.**
7. **To elect the Vice-Chairman of the Council for the municipal year 2026/27.**
To receive nominations and elect a Vice-Chairman.
8. **To agree the minutes of the Full Council Meeting.**
To agree the minutes of the Full Council meeting held on 15th April 2026, the minutes will be taken as read then signed and initialled by the Chairman.
Public Forum (Minute book closed)
Chairman to adjourn the meeting and invite members of the public to make representations, answer questions or give evidence to any items listed on the agenda. This is a 'for information' session only and no action can be taken upon other items raised.
9. **District, County Councillor and Kent Police Reports.**
10. **To agree the insurance documents are correct and the total due of £5,204.54 from insurance provider A J Gallagher.**
11. **Finance**
 - 11.1 **To approve the Payments Schedule for May.**
Chairman and another Councillor signatory to sign the schedule in conjunction with the invoices.
12. **To review and approve the Members of the Finance Committee (4) The Chairman of the Council having ex-officio status.**

- 13. To review and approve the Members of the Planning Committee (3-8) The Chairman of the Council having ex-officio status.**
- 14. To review and approve the Members of the Staffing Committee (6) The Vice-Chairman of the Council and the Finance Committee Chairman having ex-officio status.**
- 15. To consider arrangements for the Annual Assembly.**
- 16. Other information.**