



SEAL PARISH COUNCIL

MINUTES

Minutes of the Meeting of Seal Parish Council will be held on Wednesday 15th April 2026 at 7.30 pm, at Seal Memorial Pavilion, Seal Recreation Ground, High Street, Seal TN15 0AF.

Present: Cllr Haslam Chairman, Cllr Michaelides, Cllr Bulleid, Cllr Kay and Cllr Fettes.

Signed – Kassia Estrada-Castillion
Clerk

20th April 2026

BUSINESS TO BE TRANSACTED

1. Apologies for absence received.

Apologies were received by Cllr Boorman and Cllr Ratcliffe, Cllr Logen and Cllr Hogarth.

2. Declaration of Changes to the register of interests.

No declarations.

3. Declarations of Pecuniary Interest or other Interests as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda

None were declared.

4. Requests for dispensation.

None.

5. To agree the minutes of the Full Council Meeting.

Resolved: The minutes were taken as ready and duly signed and initialled by the Chairman
Public Forum (Minute book closed)

6. District, County Councillor and Kent Police Reports

Cllr Haslam, in his capacity as a District Councillor, reported that food caddies are currently being delivered. He also noted that the delivery of wheelie bins are planned to be delivered in September with collections planned to start in October 2026. Existing bins already purchased by residents are the householder's responsibility and further updates about them will be made as we get closer to the time.

7. To appoint an Internal Auditor for the 2025/26 financial year.

RESOLVED: That Lionel Robbins be appointed as Internal Auditor for the 2025/26 financial year.

8. To consider and approve the Highway Improvement Plan (HIP)

Members noted that a meeting is scheduled for the 22nd of April to discuss the Highway Improvement Plan (HIP). Further consideration and approval were deferred pending the outcome of this meeting.

9. To consider a grant application from Seal Village Hall

Members considered an application for equipment to support the community cinema.
RESOLVED: That the grant application be approved.

10. To consider quotations for the supply of a bench and agree installation arrangements

Members considered quotations for the supply of a bench.

RESOLVED: That a bench be purchased and installed, with installation costs not exceeding

Email: clerk@sealparish.gov.uk

Tel: 07312 123830

£250.

11. To review quotations for the maintenance of Seal War Memorial Pavilion.

Members reviewed quotations for the maintenance of the Pavilion.

RESOLVED: That two contractors be progressed to the next stage and their availability confirmed, and that further quotations be sought, with a final decision to be made at a future meeting.

12. Finance

9.1 To approve the Payments Schedule for April.

RESOLVED: That the Payments Schedule for April be approved, and that the Chairman and a Councillor signatory sign the schedule in conjunction with the invoices.

Payments

Supplier	Gross	Description
Caretaker	443.16	Caretaker Salary
Clerk	1,196.85	Clerk's salary
Scribe	154.80	Scribe Year Health Check
Microsoft	84.99	Microsoft inbox
Microsoft	138.24	Microsoft business
KCS	202.26	Caretaker Supplies
Rob Crouch	200.00	Strimming and clearing brush and brambles in wooded area at the back of Underriver village hall
Gel Creative	150	website maintenance Jan Feb Mar 2026
Edward Tyrell Fencing	495.6	Completion for fencing repairs in Seal
Streetlights	744.1	Payment 2 (of 2) 2025/26 Street Lighting Maintenance Contract.
Handyman Hicks	102	repair and reinstatement of step (labour and materials)
SDC	409.5	Emptying of dog waste – Jan to Mar 26
SDC	1200	Agreed contribution to Ranger for the Greensands Common - Project 24/25
HMRC	348.81	PAYE NIC

Direct Debits

Supplier	Gross
N Power	335.74
Yu Energy	174.13
Veolia	37
Castle Water	284.34
British Gas	221.92
H3G	25.66
CHG	2.10
Natwest Bankline	24.50

13. To note Sevenoaks District Council's response regarding The Stag Theatre

Members noted the response from Sevenoaks District Council regarding The Stag Theatre. It was acknowledged that there is a shared desire for the long-term future of the theatre, and that members expressed support for its continued operation.

14. Other information.

No further information was reported.

Meeting Closed 8:33