



SEAL PARISH COUNCIL

MINUTES

Minutes of the Meeting of Seal Parish Council held on Thursday 8th January 2026 at 7.30 pm, at Seal Memorial Pavilion, Seal Recreation Ground, High Street, Seal TN15 0AF.

Present: Cllr Haslam Chairman, Cllr Fettes, Cllr Boorman, Cllr Michaelides

Also Present – Kassia Estrada-Castillion- Clerk

12th January 2026

BUSINESS TO BE TRANSACTED

1. Apologies for absence received.

Apologies were received from Cllr Bulleid, Cllr Ratcliffe, Cllr Hogarth, Cllr Thornton, Cllr Kay and Cllr Logen.

2. Declaration of Changes to the register of interests.

None were declared.

3. Declarations of Pecuniary Interest or other Interests as defined by the LGA Code of Conduct and the Localism Act 2011 on any items on the agenda

None were declared.

4. Requests for dispensation

None.

5. To agree the minutes of the Full Council Meeting (20th November 2025)

Resolved: The minutes were taken as read and duly signed and initialled by the Chairman.

Public Forum (Minute book closed)

6. District, County Councillor and Kent Police Reports

No reports were mentioned.

7. To consider the installation of a clothing donation bin at Seal Recreation Ground

Members considered the proposal to install a clothing donation bin at Seal Recreation Ground and agreed that further information was required.

It was agreed that consideration of this item be deferred to a future meeting pending receipt of further information regarding potential providers.

8. Finance

8.1 To approve the Payments Schedule for December and January.

The Council considered the schedule of payments for December and January

RESOLVED: That the schedule of payments be approved.

Members noted that a transfer of **£9,000** had been made within the Council's banking arrangements in accordance with **Financial Regulation 6.9(iv)**, which requires such transfers to be reported to Council.

Supplier	Gross	Description
Seal PCC	700	(updated amount from Nov PS subject to budget clarification)
St Lawrence PCC	650	(updated amount from Nov PS subject to budget clarification)
St Margarets PCC	625	(updated amount from Nov PS subject to budget clarification)
Sevenoaks District	409.5	Emptying of Dog bins
Gel Creative	150	Website and domain maintenance
Caretaker	443.16	Caretaker Salary
Caretaker	443.16	Caretaker Salary
Clerk	1,196.65	Clerk's salary
Clerk	1,196.65	Clerk's salary
Clerk	268.48	Work Phone (reimbursement)
Spy Alarms	144	Spy alarms assistance- Seal Pavilion
Sevenoaks Glazing	114	Window Replacement for Seal Pavilion
Handyman Hicks	60	Secure gas metre door back on. Replace broken guttering down pipe in Seal Recreation Ground
Handyman Hicks	2200	Removal of all old post around Zambra Way Field and installation of around 75 -80 new posts @ 500mm out of ground cemented in all post below ground to be painted in a protective coating to prolong life of posts
Scribe	673.92	Accounting software renewal
Rob Crouch	200	Underriver- Trimming and clearing brush and brambles in wooded area at the back of village hall
HMRC	349.01	PAYE NIC
HMRC	349.01	PAYE NIC

Supplier	Gross
N Power	396.54
N Power	470.48
Yu Energy	160.73
Veolia	50.44
Castle Water	212.44
British Gas	236.95
H3G (mobile data)	30.29
CHG (bank charges)	2.10
Natwest Bankline	23.60
Natwest Bankline	31.10

8.2 To agree the Precept for 2026/2027

The Council considered the proposed budget and precept for the 2026/27 financial year, which had been circulated prior to the meeting.

Members noted that the proposed precept of £91,590 represents an increase of £6,260 (7.3%) on the 2025/26 precept of £85,330.

Members further noted that, due to an increase in the parish tax base of 5.35%, the resulting increase in the charge to a Band D property would be approximately 2%.

The Finance Chairman proposed that the precept for 2026/27 be approved at £91,590.

RESOLVED: That the precept for the financial year 2026/27 be set at £91,590.

8.3 To agree the Budget for 2026/2027

The Council considered the draft budget for the 2026/27 financial year.

RESOLVED: That the budget for the 2026/27 financial year be approved.

9. Other information.

Members noted concerns regarding vehicles parking on the verge at the top of Childsbridge Lane. The Clerk will seek advice from the Kent County Council Representative regarding ownership of the verge and potential preventative measures.

Meeting closed: 8.40pm