



SEAL PARISH COUNCIL

MINUTES

Minutes of the Meeting of Seal Parish Council held on Thursday 20th November 2025 at 7.30 pm, at Seal Memorial Pavilion, Seal Recreation Ground, High Street, Seal TN15 0AF.

Present: Cllr Haslam Chairman, Cllr Fettes, Cllr Boorman, Cllr Kay

Also Present – Kassia Estrada-Castillion- Clerk

PC Costin- Kent Police

20th November 2025

BUSINESS TO BE TRANSACTED

1. Apologies for absence received.

Apologies were received from Cllr Bulleid, Cllr Ratcliffe, Cllr Michaelides, Cllr Hogarth, Cllr Thornton and Cllr Logen.

2. Declaration of Changes to the register of interests.

None were declared.

Members noted that Cllr Talbot and Cllr Penn had resigned from the Council.

The Parish Council recorded its thanks to Cllr Talbot and Cllr Penn for their service to the community and wished them well for the future.

3. Declarations of Pecuniary Interest or other Interests as defined by the LGA Code of

Conduct and the Localism Act 2011 on any items on the agenda

None were declared.

4. Requests for dispensation

None.

5. To agree the minutes of the Full Council Meeting (9th October 2025)

Resolved: The minutes were taken as read and duly signed and initialled by the Chairman.
Public Forum (Minute book closed)

6. Kent Police Report.

PC Costin provided an update on current policing priorities across the area:

Vehicle Theft:

There has been a significant rise in vehicle thefts across Kent, particularly targeting Toyota Hilux's, plant machinery, and Lexus vehicles. Residents are strongly advised to install tracking devices to increase the likelihood of recovery and assist police in apprehending offenders.

Burglaries:

Reports of burglaries have increased slightly in Otford, although levels remain lower in central Sevenoaks. Offenders are primarily targeting jewellery and cash. Entry is often gained through rear access points such as French doors, with footpaths behind properties being used to approach.

Community Reporting:

PC Costin will send his report Seal PC for us to share with relevant local groups, including Know Your Neighbours.

Upcoming Enforcement Focus:

From early 2026, Kent Police will place additional emphasis on speed enforcement and tackling fly-tipping.

999 Emergency Number

101 Non-Emergency Phone Number + 101 online

<https://www.kent.police.uk/contact/af/contact-us-beta/contact-us/>

7. Local Plan Response (circulated)

The Chairman explained the concept of the Tilted Balance, noting that when engaged, planning applications are more likely to be approved without a demonstrable housing supply and no current local plan. This effectively makes it easier for development to occur on both grey and green land until a new plan is adopted.

Site Allocations:

The Chairman confirmed that a list of sites is available as part of the SDC consultation, including six sites in Kemsing.

Parish Response:

Seal Parish Council agreed to submit a formal response to the consultation before the deadline of 11th December at 11:59pm.

8. To consider nest swing replacement.

It was agreed to replace the swing, but Cllrs would like to clarify with the manufacturer as to whether the swing can use our existing chains for safety reasons.

9. To approve a grant application for St Lawrence Village Hall.

It was agreed unanimously to approve the application.

10. Finance

10.1 To approve the Payments Schedule for November and quotes

The Payment Schedule for November was approved and duly signed by the Chairman and a Councillor signatory, in conjunction with the supporting invoices.

Supplier	Gross	Description
Mazars (SAAA)	315	EXTERNAL AUDIT- MAZARS
St Peter's and St Pauls	650	Churchyard mowing
St Lawrence (Seal)	600	Churchyard mowing
St Margarets	575	Churchyard mowing
Caretaker	443.16	Caretaker Salary
Clerk	1,196.85	Clerk's salary
SDC	409.25	Emptying dog bins July to Sept
SDC	32.8	Commercial Waste bin collection Aug-Sept
SDC	16.4	Final commercial waste bin collection
Veolia	47.36	Seal Rec Bin collection
KALC	60	KALC Course Sept 2024
TD Geer	120	Unblocking War Memorial Pavilion sink
Handyman Hicks	120	Fix Gate and Bench on recreation ground
Handyman Hicks	288	Install 3 new 4x4 post cemented in and new half round 100mm handrail to stairs back of seal recreation ground.
Handyman Hicks	1500	DEPOSIT Removal of all old post around Zambra Way Field and installation of around 75 -80 new posts @ 500mm out of ground cemented in all post below ground to be painted in a protective coating to prolong life of posts
Amazon	22.98	FireAngel Carbon Monoxide Detector for Pavilion
Office 365 Subscription	123.6	continuation of the Office365 Personal edition as we migrate to the Business Office 365
Currys	54.99	Printer + ink
Gigaclear landline charges	39	Landline charges from November 2024 to December 2025
Spy Alarms	682.8	Annual Maintenance CCTV and Exterior Deterrent
HMRC	348.81	PAYE NIC
MDH Horticultural	1883.59	Fortnightly Seal Village, Church Road, Croft Road and Camden Green, Bitchet Green, Underriver, Fence Strim, Weed Killer, Library dentist and paths.

Supplier	Gross
N Power	212.43
N Power	329.82
Yu Energy	134.42
Castle Water	208.00
British Gas	210.67
British Gas	225.31
H3G	24.28
H3G	24.28
CHG	4.55
NatWest Bankline	29.05

10.2 To Note the internal transfers for November

The internal transfers were noted.

From A/C	Amount	To A/C
Cur Ac	30,000.00	CCLA

10.3. To Note the External Audit

11. Other information.

Seal Parish Council wished to record its thanks to James, the landlord of The Bucks Head, for hosting a reception following Remembrance Sunday.

The Council wishes to thank the donor for the £5 donation to council funds at the Godden Green Remembrance Service.

The meeting finished at 8:50pm